

Mullingar Sailing Club

Course Booking Policy

Revised 10 Mar 2022

1 Introduction

Mullingar Sailing Club (MSC) is affiliated to the national sailing body, Sailing Ireland, and the club is an authorised training centre for the provision of courses approved and certified by Sailing Ireland.

During the sailing season the Club normally organises and runs sailing training courses, to which this policy applies as set out below.

2 Cara Na Mara and Junior Courses

2.1 Cara Na Mara

This is a course of awareness and basic skills training for young people aged 6-10 years of age. Given the young age cohort attending the course there is a high ratio of instructors to participants. The course is run over one week from Monday to Friday and in 2022 the dates are 25th – 29th July inclusive.

2.2 Junior Sailing Course

This is a multi-level competency based course for participants aged 11-18 years and certain criteria apply in relation to previous experience/levels achieved in addition to boat ownership/ having a place in a boat. Entry requirements to specific levels and satisfactory completion of levels are subject to Sailing Ireland criteria. The course is run over the first 3 weeks in July (commencing 4th July 2022) from Monday to Friday. A participant must book a minimum of two weeks' course participation.

2.3 Allocation of Places

A limited number of places are available on each of the courses to satisfy the necessary ratio of instructors to participants at each level. As there may be more applicants than places available on the courses, the club committee operates the following policy for the allocation of places on the Cara Na Mara and Junior courses:

Priority Group	Description
1	Children and grandchildren of club members
2	Repeat participants from the previous year
3	Siblings of the 2nd priority group above
4	Open booking to all on a "first come first served" basis via website booking system

The club will sequentially invite club members and previous year's participants to take up available places in groups 1, 2 and 3 in that order, by advertised booking deadlines for each group specified below.

Notice of the commencement date and time for open booking of the remaining places from applicants in group 4 will appear on the club's website www.mullingarsailingclub.ie and on the club's Facebook page at least two weeks prior to the open booking commencement date.

The following dates apply for 2022:

Priority Group	Description	Booking opens	Closing date
1	Children and grandchildren of club members	14 May	21 May
2	Repeat participants from the previous year	22 May	29 May
3	Siblings of the 2nd priority group above	30 May	3 Jun
4	Open booking to all on a "first come first served" basis via website booking system	4 Jun	25 Jun (or earlier if full)

All enquiries should be addressed to junior@mullingarsailingclub.ie.

3 Adult "Introduction to Sailing" Course

The adult sailing course is normally run over two weekends in May/June each year. The confirmed dates for 2022 will be advertised in the club website.

Places are allocated on a "first come, first served" basis via the club website booking system. Normal maximum capacity is 12 participants.

Notice of the commencement and closing dates for booking the adult sailing course will appear on the Club's website at least two weeks prior to the open booking date. All enquiries should be addressed to info@mullingarsailingclub.ie.

4 Course Confirmation

All courses are offered subject to the availability of sufficient qualified instructors and meeting minimum participation levels. The club reserves the right to cancel courses (with refunds to booked participants) in the event that sufficient qualified instructors are not available or if minimum booking levels are not reached. Such cancellations will occur no later than two weeks before the course commencement date.

5 Cancellation/Refund Policy

The following refund policy applies to all courses organised by the club unless otherwise indicated.

Notice of Cancellation	Refund of course fees provided
Cancel at least 4 weeks before course start date	100% refund
Cancel 2-4 weeks before course start date	50% refund

Notice of Cancellation	Refund of course fees provided
Cancel less than 2 weeks before course start date	No refund

Exceptions may be made in extenuating circumstances at the discretion of the Committee.